



Learning Centre

Timetable

May/June Program 2017

8 May - 9 June

Register online Monday 1 May
sydney.edu.au/lc

- Workshops are open to all enrolled University of Sydney students.
- Workshops are free of charge.
- There is a limit to the number of places available in each workshop.
- **Students must register online at: sydney.edu.au/lc**

Learning Centre
Room 722, Level 7, Education Building A35
Tel 9351 3853 Fax 9351 4865
Email: learning.centre@sydney.edu.au

EXAM PREPARATION

Preparing for Exams (3 hours)

- Wed 17 May 3-6pm (Course No. 5361)
- Mon 29 May 9am-12noon (Course No. 5362)
- Thur 1 June 3-6pm (Course No. 5363)

Room 722 Education Building A35
Target group: undergraduates, Masters by coursework. Covers exam revision schedules and exam performance strategies, including managing time and dealing with exam anxiety.

Preparing for Multiple Choice Exams (3 hours)

- Thur 25 May 3-6pm (Course No. 5364)
- Wed 31 May 3-6pm (Course No. 5365)

Room 722 Education Building A35
Target group: undergraduates, Masters by coursework. Bring: examples of past exam questions (if available). Examines formats, instructions and wording of multiple choice question exams, offers practical strategies.

Preparing for Short Answer Exams (3 hours)

- Tue 16 May 10am-1pm (Course No. 5366)
- Mon 5 June 10am-1pm (Course No. 5367)

Room 722 Education Building A35
Target group: undergraduates, Masters by coursework. Bring: examples of past exam questions (if available). Analyses and classifies short answer questions, practises outlining and writing short answers under time pressure.

Preparing for Essay Exams (3 hours)

- Mon 29 May 2-5pm (Course No. 5368)
- Tue 30 May 1-4pm (Course No. 5369)

Room 722 Education Building A35
Target group: undergraduates, Masters by coursework. Bring: examples of past exam questions (if available). Analyses and classifies essay questions, practises outlining and writing essay answers under time pressure.

Procrastination and Managing Time (2 hours)

- Thur 11 May 2-4pm (Course No. 5370)
- Mon 5 June 2-4pm (Course No. 5371)

Room 722 Education Building A35
Target group: undergraduates. Examines current (mis)use of time and practises setting goals, prioritising tasks and planning at semester, weekly and daily levels. Presents strategies for enhancing concentration and dealing with procrastination.

ACADEMIC READING AND WRITING SKILLS

Essay Writing (12 hours)

- Fri 12, 19, 26 May and 2 June 2-5pm
(Course No. 5372)

Room 722 Education Building A35
Target group: all students/first year students. Covers characteristics of persuasive analytical essays for social science and humanities. Focuses on developing an analytical argument and incorporating evidence.

SHORT ESSAY WRITING WORKSHOPS

These four courses cover the same areas
as the twelve hour essay writing workshop.

Introduction to Critical Writing in Essays (3 hours)

- Wed 10 May 12-3pm (Course No. 5373)

Room 722 Education Building A35
Target group: undergraduates, Masters by coursework. Identifies the types of university assignments that require a critical approach. Covers developing and demonstrating a critical perspective within essays. Includes examples, language features and writing practice.

Analytical Writing (2 hours)

- Thur 11 May 4-6pm (Course No. 5374)

Room 722 Education Building A35
Target group: undergraduates, first year, Masters by coursework. Looks at the differences between analytical and descriptive writing, and the process involved in developing an analytical approach to ideas and information.

Using Evidence in Essays (3 hours)

- Tue 16 May 2-5pm (Course No. 5375)

Room 722 Education Building A35
Target group: undergraduates. Covers evaluating sources of evidence, using evidence critically and to support your argument, synthesising evidence to find patterns and develop your argument and paraphrasing skills.

Developing an Argument (3 hours)

- Thur 18 May 2-5pm (Course No. 5376)

Room 722 Education Building A35
Target group: undergraduates, first year, Masters by coursework. Focuses on developing an argument by synthesising, evaluating and presenting evidence from relevant literature to substantiate a point of view.

Critical Thinking (3 hours)

- Mon 8 May 2-5pm (Course No. 5377)
- Wed 31 May 10am-1pm (Course No. 5378)

Room 722 Education Building A35
Target group: all students. Bring: a reading (article/book chapter) from a discipline you are studying. Considers what it means to think critically, offers a step-by-step perspective on critical thinking, includes practice in thinking critically about a text in your own discipline.

Critical Reading of Research Articles (3 hours)

- Mon 22 May 2-5pm (Course No. 5379)

Room 722 Education Building A35
Target group: senior undergraduates (3rd year plus), Masters and doctoral students. Bring: journal article from field of study. Covers interpreting and asking critical questions about a text and its subject matter.

Foundations of Grammar (8 hours)

- Fri 12, 19, 26 May and 2 June 9-11am
(Course No. 5380)

Room 633 Education Building A35
Target group: all students. Bring: sample of own writing. This course looks at four basic areas of English grammar (sentence structure, verb groups, verb tenses and noun groups) from the point of view of the academic reader and writer. It will build your understanding of grammatical terminology and description. Please bring a sample of your course reading, and a sample of your writing.

Functional Grammar for Academic Writing (10 hours)

- Fri 12, 19, 26 May, 2 and 9 June 9-11am
(Course No. 5381)

Room 722 Education Building A35
Target group: students who have successfully completed the workshop "Foundations of Grammar" or a grammar diagnostic test. Bring: sample of your own writing. Builds on "Foundations of Grammar" and looks at expressing meaning through grammatical choices in academic writing.

Language Strategies for Referring to Evidence (2 hours)

- Wed 17 May 1-3pm (Course No. 5382)

Room 722 Education Building A35
Target group: all students/first year students. Focuses on the range of grammatical structures, reporting verbs and tenses that are available, and presents guidelines for choosing appropriately.

Quoting, Summarising and Paraphrasing Evidence (3 hours)

- Wed 24 May 2-5pm (Course No. 5383)

Room 722 Education Building A35
Target group: all students/first year students. Helps you to identify the differences between quoting and reporting, and gives practice in language strategies to help avoid plagiarism.

Writing in an Academic Style (2 hours)

English speaking background students

- Tue 9 May 12noon-2pm (Course No. 5384)
- Tue 30 May 10am-12noon (Course No. 5393)

Room 722 Education Building A35
Target group: undergraduates, Masters by coursework. Bring: draft of current writing. Focuses on some of the characteristics of successful academic writing across all disciplines, e.g. formality, objectivity, conciseness and impersonality.

Clearer Writing (3 hours)

English speaking background students

- Mon 22 May 10am-1pm (Course No. 5385)
Room 722 Education Building A35

Target group: all students. Aims to make explicit the linking structures in English which make writing clear and logical.

Professional Report Writing in the Social Sciences (3 hours)

- Mon 15 May 2-5pm (Course No. 5386)
Room 722 Education Building A35

Target group: undergraduates, Masters by coursework. This workshop focuses on the language resources necessary to develop arguments and critical evaluation in order to (1) respond to real-life scenario or case study, (2) demonstrate critical analysis of a particular real-world problem, and (3) make recommendations to a course of action by an imagined client, business or government department.

Writing a Critical Review on a Single Text or Object (3 hours)

- Wed 17 May 10am-1pm (Course No. 5387)
Room 722 Education Building A35

Target group: undergraduates, postgraduate students (coursework/research). Bring (if possible): the text to be critically reviewed. Covers developing and demonstrating a critical perspective in a critical review of a single text (e.g. a journal article, artwork, film, lesson, policy, experiment, website). Includes examples, language features and writing practice.

Writing a Critical Review on a Topic Area (3 hours)

- Wed 24 May 10am-1pm (Course No. 5388)
Room 722 Education Building A35

Target group: senior (3rd year plus) undergraduates, postgraduate students (coursework/research). Covers developing and demonstrating a critical perspective in a more complex critical review of a debate, methodology, theory, topic area, etc. Includes examples, language features and writing practice.

WORKSHOPS FOR ENGLISH LANGUAGE AND LEARNING (for non English speaking background students)

Introduction to Critical Reading (3 hours)

non English speaking background students

- Wed 10 May 9am-12noon (Course No. 5389)
Room 722 Education Building A35

Target group: undergraduates. Bring: example of course reading. Introduces process of critical thinking and reading, practises strategies for evaluating and asking critical questions about readings.

Reading Strategies (3 hours)

non English speaking background students

- Mon 8 May 10am-1pm (Course No. 5390)
Room 722 Education Building A35

Target group: undergraduates. Bring: example of course reading. Practises basic strategies of skimming and scanning.

Oral Presentation Skills - Undergraduate (8 hours)

non English speaking background students

- Thur 11, 18, 25 May and 1 June 9-11am (Course No. 5391)

Room 722 Education Building A35
Bring: Your notes/visuals for presentation. This workshop aims to develop your public speaking skills for tutorial and seminar presentations and includes the opportunity to schedule individual sessions with the lecturer to practise your presentation.

Oral Presentation Skills - Postgraduate (8 hours)

non English speaking background students

- Thur 11, 18, 25 May and 1 June 11am-1pm (Course No. 5392)

Room 722 Education Building A35
Bring: Your notes/visuals for presentation. These workshops aim to develop your public speaking skills for tutorial/seminar and conference presentation, and include short practice sessions using video feedback.

POSTGRADUATE SKILLS

Preparing a Thesis Proposal (3 hours)

- Mon 15 May 10am-1pm (Course No. 5394)
Room 722 Education Building A35

Target group: Masters by research, doctoral students. Bring: sample proposal from your department (if available). Provides an overview of the proposal with particular emphasis on the introductory stage and the expression of aims, research questions and hypotheses.

Writing a Literature Review (6 hours)

- Tue 23 May 10am-1pm and 2-5pm (Course No. 5395)

Room 722 Education Building A35
Target group: Masters by research, doctoral students. Bring: 4-5 research articles relevant to topic, literature review from own field. Examines purpose of review as well as structuring, synthesising and evaluating the literature.

Writing Coursework Assignments (3 hours)

- Tue 9 May 2-5pm (Course No. 5396)
Room 722 Education Building A35

Target group: Masters by coursework. Bring: a draft of a current assignment. This workshop looks at possible structures of coursework assignments, the component parts and the links between them.

Managing Literature for Coursework Assignments (3 hours)

- Wed 10 May 3-6pm (Course No. 5397)
Room 722 Education Building A35

Target group: Masters by coursework. Bring: 2 articles for a current coursework assignment. This workshop discusses how literature from your field can be used to support argument in your coursework assignment, and looks at strategies for organising your references.

Oral Presentation Skills - Postgraduate

English speaking background students

- Fri 12, 19 and 26 May 11am-1pm (6 hours) (Course No. 5398)

Room 722 Education Building A35
Bring: Your notes/visuals for presentation. This workshop aims to develop your public speaking skills for tutorial and seminar presentations and includes the opportunity to schedule individual sessions with the lecturer to practise your presentation.

Develop your grammatical knowledge

- Foundations of Grammar
- Functional Grammar for Academic Writing

Develop your essay writing

- The Essay Writing Course
- Analysing an Assignment Question
- Analytical Writing
- Developing an Argument
- Planning an Assignment

Develop using evidence skills in your writing

- Language Strategies for Referring to Evidence
- Quoting, Paraphrasing and Summarising Evidence
- Using Evidence in Essays

Develop a clear academic style

- Clearer Writing
- Writing in an Academic Style

HOW TO IMPROVE YOUR ACADEMIC LANGUAGE AND LEARNING THROUGH LEARNING CENTRE COURSES

Develop your critical reading and thinking skills

- Introduction to Critical Reading
- Critical Reading of a Research Article
- Critical Thinking
- Reading and Note-taking skills
- Reading Strategies

Develop your approach to study and exam techniques

- Procrastination and Managing Time
- Practice for Multiple Choice Question Exams
- Practice for Short Answer Exams

Develop your oral presentation and discussion skills

- Oral Presentation Skills
- Discussion Skills
- Working in Groups
- Pronunciation Skills

Develop your critical writing

- Writing a Critical Review on a Single Text or Object
- Writing a Critical Review on a Topic Area
- Professional Report and Case Study Writing
- Critical Writing in Essays